

REDLAND BRIDGE CLUB INC
Management Committee Meeting Minutes
Tuesday 13th February 2024

- Welcome:** At 1.45pm Nigel Cleminson declared a quorum to be present and the meeting was duly constituted. Nigel thanked all for their attendance. He declared that the Redlands Bridge club is solvent. He has determined that there are no conflicts of interest in any item on today's agenda.
- Present:** Nigel Cleminson, Anne Ormerod, Cathy Mathieson, Sandra Berns, Di Elliott, Max Latimer, James Williamson, Robina Cooper
- Apologies:** Ros Putland and Molly O'Donohue

1. MINUTES OF PREVIOUS MEETING HELD January 16th, 2024

The minutes were tabled and accepted as a correct record of proceedings. Moved: Nigel Cleminson, seconded Cathy Mathieson. Carried

Business Arising from Minutes of Previous Meeting:

- a) Redlands City Council has fixed several of the potholes. CATHY
- b) Colin has set up a parallel email address for when Bigpond is shut down. All mail is now going to outlook. NOTE
- c) Turgut Manli will supply a trophy for the next Anzac Day Swiss pair event. NOTE
- d) The membership booklets for 2024 have been sent off to the printers. NOTE
- e) The Annual General Meeting will be held on the 16th March. Nomination forms will be made available on Saturday the 17th of February. NOTE
- f) Following the legal requirement for members to be instructed in the use of the fire extinguisher and safety blanket, the director of the day will undertake this task. NOTE
- g) The Ad hoc committee results finalized. NOTE

2. CORRESPONDENCE: Cathy

The correspondence list from the 13th January to the 12th February was tabled. Moved Cathy Mathieson, seconded Di Elliott that the list be accepted. Carried

Business Arising from Correspondence:

- a) Letters from two club members requesting details of the incident that occurred between Stephen Gillard and Bill Morgan on the 13th of December. Sandra Berns has registered her displeasure that the number of club members have been badgering her into providing confidential information. Several committee members concurred that they too have been harassed. The committee reiterates, that the outcome of all incidences that are investigated, by the club, are strictly confidential. NOTE
- b) The grant for the Dealer machine has been acquitted and finalized. NOTE
- c) Kim Ellaway sent us a note that there is an amendment to a Bridge law. NOTE
- d) Paul Elkington has resignation from the club. Arrangements will be made to return any fees owing. NOTE

3. TREASURER'S REPORT: Anne

The Treasurer's report was tabled. Moved Anne Ormerod, seconded Sandra Berns, that the report be accepted. Carried

- a) Some bills that are over the petty cash limit and have no direct debit feature, are currently being paid by a member of the executive committee via their credit or debit card. The club then reimburses these funds.

4. DIRECTORS REPORT: Ros

5. DEALERS & MASTERPOINT SECRETARY'S REPORT: Carradine

- a) The new dealer machine is now fully integrated and functioning well.

6. EDUCATION REPORT: Nigel

- a) Supervised play is well attended. The next beginner's lessons will be held on the 3rd of April. An advertisement will be placed in the Redlands City newspaper.

7. WORKPLACE HEALTH AND SAFETY: Tom

- a) There is a requirement that members are instructed in the use of the fire extinguisher and safety blanket. Directors will undertake this duty. NIGEL

8. MAINTAINENCE: Max

- a) An electrician has replaced the exhaust fan in the toilets given its age before it can caused any damage such as vibration to the lights.

9. NEW MEMBERS: Robina

Moved Robina Cooper, seconded Di Elliott, that the following applicates be approved for membership. Carried.

- Annie Henderson
- Martin Skitmore

10. GENERAL BUSINESS:

- a) Bridgemates have been lent to another club without appropriate documentation and due process. These Bridgemates will be returned to the club as soon as possible. In future a formal request, from any club can be made to the committee in writing if they require the lend of any our assets. NOTE
- b) It has been bought to the attention of the committee that there are provisions in the Association Incorporation Act of 1981, that the club must abide by. Anyone who becomes a member of this club must be advised that the club has Public Liability Insurance. Also, anyone who wants to be elected or appointed for a position on the committee must be advised of the Public Liability Insurance. A copy of the Certificate of Insurance will be placed on the committee notice board. The Name of our Insurer and the Certificate number will be place on the bottom of the New Members form by Robina Cooper so new members will be aware of that fact. ROBINA
- c) Nomination forms will be placed on the white board on the 17th of February in preparation for the Annual General Meeting to be held on the 16th March. CATHY
- d) The new QBA protocol for dealing with infractions which has been incorporated in the Redlands Bridge Club Protocol will be added as a By-law in our constitution. This protocol will incorporate mandatory changes introduced by the Office of Fair Trading, which will come into effect in July, 2024. NOTE
- e) A motion will be introduced at the next Annual General Meeting to be held on the 16th of March, to change two positions in relation to the makeup of the committee. The first motion is to make the Head of Directors an automatic position on the committee. The second motion

is to change the role of the past president from being a committee member to one of an advisor to the new president only. These motions will be drafted by Max Latimer and James Williamson.

Next meeting: Tuesday March 12th, 2024, at 1.30pm.

Close: There being no further business, the meeting was closed at 3.20pm

Confirmed: _____

Date: _____